

**Sangamon County Department of Public Health
Building Safety Section
2833 South Grand Ave. East
Springfield, IL 62703**

(217) 535-3145 (FAX) 747-5103

REQUIRED INSPECTIONS

No work shall begin until you have received your permit. In addition, prior to start of any work or issuance of any permits for new structures, you must have your sewage disposal system approved by the Sangamon County Public Health Department (535-3100).

- 1 Zoning inspection after construction staked out. A permit will be issued and work may begin after a zoning inspection has been done and approved and all required submissions have been received.
- 2 Footings inspection **before** pouring footings
- 3 Plumbing Ground Work inspection if applicable **before** concrete floor poured
- 4 Electrical Ground Work inspection if applicable **before** concrete floor poured
- 5 Plumbing Rough-in, Electrical Rough-in, Mechanical Rough-in inspections **before** sheetrock or plaster walls and ceilings installed
- 6 Electrical service entrance.
- 7 Fireplace inspection **before** sheetrock or plaster walls and ceilings installed
- 8 Framing inspection **before** sheetrock or plaster and insulation installed
- 9 Insulation inspection **before** sheetrock or plaster installation
- 10 Final Plumbing, Electrical, Mechanical and Building inspections when all systems are installed and functioning as designed. Plumbing fixtures installed and fully operational, Electrical devices, (lighting, smoke detectors etc.) installed and fully operational, Mechanical equipment, (furnaces, exhaust fans etc.) installed and fully operational, Doors, windows and related hardware installed and fully operational.
- 11 Floor covering, painting and cosmetic finishes installations not required for final inspections.
- 12 Re-inspections for corrective work must be completed prior to covering or concealing.
- 13 Other inspections may be required for your situation. Please contact this office if you are not sure or have any questions. **Phone # 535-3145**

Covering or concealing any of the above referenced work with permanent construction (concrete, sheetrock, paneling, brick, siding etc.) will not relieve Owner/Contractor from securing those inspections. You may be required to remove construction to allow for inspection.

All finals must be inspected and approved before a Certificate of Occupancy will be issued. Occupancy is prohibited until the Certificate of Occupancy is granted.

Name: _____

Date: _____